

**Mountain-Valley
Emergency Medical Services Agency
Board of Directors Meeting Minutes
June 14, 2017**

Location: Copperopolis Fire Station
Training Room
370 Main St.
Copperopolis, CA 95228

Time: 9:00 AM

Board Members Present: Terry Woodrow (Chairperson) – Alpine County; Lynn Morgan – Amador County; Miles Menetrey – Mariposa County; Jim DeMartini (Vice-Chairperson) – Stanislaus County;

Board Members Absent: Gary Tofanelli – Calaveras County

Guests: Brian Dickson, Alan McNany, Ted Novelli

Staff: Richard Murdock - Executive Director; Susan Watson – Executive Secretary/Financial Services Assistant

A. Call to Order

The meeting was called to order at 9:05 AM by Chairperson Woodrow with a quorum of members present.

B. Welcome and Introductions

The Chairperson welcomed those present and self-introductions were conducted.

C. Correspondence

There was no correspondence

D. Additions/Deletions, Corrections to Agenda

Mr. Murdock requested to remove informational Item Q, EMT Regulations from the agenda. There were no other changes.

M/S/C (Morgan/DeMartini) To Approve the Agenda as corrected.

Vote: 4-0

Motion Passed

E. Public Forum

None

F. Approval of Consent Calendar

M/S/C (Menetrey/Morgan) To Approve the Consent Calendar.

Vote: 4-0

Motion Passed

G. Level II Trauma Center Agreement with Memorial Medical Center

Mr. Murdock reminded the Board of the prior agreement extension due to changes within Memorial Medical Center. After discussion regarding the trauma fees, the Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

M/S/C (Morgan/DeMartini) To Approve the Level II Trauma Center Agreement with Memorial Medical Center and Authorize the Executive Director to sign the contract.

Vote: 4-0

Motion Passed

H. ALS First Responder Agreement with Stanislaus Consolidated Fire Protection District

Mr. Murdock discussed the application and evaluation process to approve Stanislaus Consolidated Fire Protection District as a First Responder ALS provider. The agreement was approved by the Stanislaus County Emergency Medical Services Committee on June 8, 2017. The term of the agreement is presently set to align with the 2018 agreement renewals for Stanislaus County ground ambulance providers. After discussion on roles and responsibilities and the advantage to having this service provided by the Fire Department in more rural settings, the Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

M/S/C (Morgan/Menetrey) To Approve the ALS First Responder Agreement with Stanislaus Consolidated Fire Protection District and Authorize the Executive Director to sign the contract.

Vote: 4-0

Motion Passed

I. FY 17/18 Member County Contribution Letters

Mr. Murdock presented the FY 17/18 Member County Contribution Letters for Board approval. The contributions are calculated based on \$0.44 per capita for the 2017 population estimates released by the State of California Department of Finance.

M/S/C (DeMartini/Morgan) To Approve the FY 17/18 County Contribution Letters.

Vote: 4-0

Motion Passed

J. FY 17/18 Member County Contracts

Mr. Murdock presented the FY 17/18 Member County Contracts for Board approval. Contract language is essentially unchanged from the FY 16/17 contracts with the exception of the dollar value and term of each contract.

M/S/C (Morgan/Menetrey) To Approve the FY 17/18 Member County Contracts.

Vote: 4-0

Motion Passed

K. Legal Services Agreement with Derek Cole

Mr. Murdock explained the foreseen legal service needs of the Agency as the EMS System Assessment in Stanislaus County is developed and issues of exclusivity for ground ambulance providers are explored. Derek Cole has become an EMS Specialist in California and is presently contracted with the EMS Administrators Association of California (EMSAAC) to provide legal summaries. The Agency will continue to use County Counsel for less complicated contractual issues, but would engage Derek Cole in more complex EMS issues. The Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

M/S/C (Morgan/DeMartini) To Approve the Legal Services Agreement with Derek Cole and Authorize the Executive Director to sign the contract.

Vote: 4-0

Motion Passed

L. Business Associate Agreement with Oak Valley Hospital District

Mr. Murdock described the Agency's need for access to the hospital district's Patient Care Records (PCRs) to review for quality matters, use of treatment protocols, compliance with scope of practice and general evaluation of paramedics. The district is requiring the completion of the Business Associate Agreement which discusses HIPAA rules and acceptable procedures for sharing patient health information. The Board was asked to approve the agreement and authorize the Executive Director to sign the contract.

M/S/C (Menetrey/Morgan) To Approve the Business Associate Agreement with Oak Valley Hospital District and Authorize the Executive Director to sign the contract.

Vote: 4-0

Motion Passed

M. Proposed Preliminary FY 17/18 Budget

Ms. Watson presented the composition and supporting data for the proposed preliminary FY 17/18 budget. The budget is balanced and does not anticipate use of contingency funds. The Board was asked to approve the preliminary budget.

M/S/C (Morgan/Menetrey) To Approve the Proposed FY 17/18 Preliminary

Vote: 4-0

Motion Passed

N. Review of the Joint Powers Agreement

The Board performed its annual review of the Joint Powers Agreement and found no changes are needed at this time.

M/S/C (Menetrey/Morgan) To Approve the Joint Powers Agreement as written.

Vote: 4-0

Motion Passed

O. Review of the ByLaws

The Board performed its annual review of the ByLaws and found no changes are needed at this time.

M/S/C (Menetrey/Morgan) To Approve the ByLaws as written.

Vote: 4-0

Motion Passed

P. Medical Director Position

Mr. Murdock updated the Board on the present status of the Medical Director Position. Dr. Mackey has given notice he is taking another position, but has agreed to stay on in a limited capacity for the Community Paramedicine Pilot Study through June 2018. Recruitment is underway for a new Medical Director. The specifics of the potential candidates will be discussed in Executive Session.

Q. EMT Regulations

Item removed from the Agenda.

R. Narcan Administration by First Responders

Mr. Murdock reported a recent initiative in Amador and Calaveras Counties permits Emergency Medical Responders in law enforcement to dispense pre-packaged Narcan for suspected opiate drug overdoses. Lance Doyle and Dr. Mackey have developed a curriculum to train law enforcement. Public Health has a grant to purchase the supply of Narcan. The process of training and implementation can take 2-3 years.

The Agency is currently talking with Mariposa County to consider this initiative; Stanislaus County has also expressed interest.

S. Executive Session

Executive Session convened at 10:12 AM.

T. Results of Executive Session

The Board returned from Executive Session at 10:20 AM. Information was received and direction given.

U. Agency and County Reports

Alpine County – Ebbetts Pass remains closed at this time.

Amador County – Supervisor asked if Sutter Amador Hospital has been approved as a Level III Trauma Center. Mr. Murdock explained there is some inconsistent language in the guidance and the issue is presently being addressed.

Mariposa County – Dr. Sergienko brought the Narcan initiative to the Board of Supervisors on June 13, 2017. There is presently a rock slide on Highway 140.

Stanislaus County – Dr. Walker retired and the new Health Officer is Dr. Vaishampayan.

V. Next Scheduled Meeting

August 9, 2017 at 9:00 AM, Copperopolis Fire Station Training Room

W. Adjournment

Supervisor Woodrow adjourned the meeting at 10:28 AM.