**Mountain Counties Emergency Medical Services Agency**
**Board of Directors Meeting Minutes**
**December 20, 2024**

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| Location: | Via Zoom |
| Time: | 9:00 AM |
| Board Members Present: | Jeff Brown (Chairperson) – Amador County; Miles Menetrey (Vice Chairperson) – Mariposa County; Terry Woodrow - Alpine County; Gary Tofanelli – Calaveras County |
| Guests: | Alan McNany – American Legion Ambulance; Christopher Edgerly – Calaveras County Public Health |
| Staff: | Cindy Murdaugh – Executive Director; Thomas Morton – Acting Executive Director; Andrea Ramirez – Executive Secretary/Financial Services Assistant; Mark Ferreira – QI Coordinator; Marc Stevenson – Disaster Preparedness Coordinator; Dr. Kimberly Freeman – Agency Medical Director; Derek Cole – Agency Counsel |

**A. Call to Order**

The meeting was called to order at 9:01AM by Chairperson Brown with a quorum of four members present.

**B. Welcome and Introductions**

Chairperson Brown asked Mrs. Ramirez to introduce those in attendance via zoom. The Board and Staff did self-introductions.

**C. Correspondence**

None

**D. Additions, Deletions, Corrections to Agenda**

**M/S/C** (Woodrow/Tofanelli) To approve the agenda as submitted.
Roll Call Vote:
Alpine County Aye
Amador County Aye
Calaveras County Aye
Mariposa County Aye
**Motion Passed 4-0**

**E. Public Forum**

**F. Approval of Consent Calendar**

**M/S/C** (Tofanelli/ Woodrow) To approve the consent calendar.
Roll Call Vote:
Alpine County Aye
Amador County Aye
Calaveras County Aye
Mariposa County Aye
**Motion Passed 4-0**

**G. Agreement with American Legion ambulance**

Ms. Murdaugh reported to the Board this amendment of a three-month time period to complete a process to extend this contract for 5 years. Per the Contract there is a process that needs to be followed this time frame will allow the agency to be compliant with the contract.

Mr. Morton assured the Board we need 90 days to be compliant with the contract language that is within the contract.

Chairmen Brown suggested the time frame is a little short for it to go to the Amador EMCC Board also.

Mr. Morton agreed it is an aggressive timeline, But I think we can do it. It's incumbent on the Agency to come up with the report.

Supervisor Tofanelli asked what the first amendment was.

Mrs. Murdaugh explain the first amendment was in 2022 to allow the implementation of the BLS tiered response.

Supervisor Tofanelli asked Mr. Cole that this agreement at that time had Stanislaus County in it, has this agreement ever been brought forward to us on eliminating or taking Stanislaus County out of this agreement, should we do this now.

Mr. Cole assured him that this Amendment has verbiage that states we formed this contract under Mountain-Valley EMS Agency but now it is Mountain Counties EMS Agency. This agreement transferred to our Agency as the continuation of the JPA with one fewer member and it is still a valid agreement.

**M/S/C** (Tofanelli/ Woodrow) To approve American Legion ambulance three-month extension
Roll Call Vote:
Alpine County Aye
Amador County Aye
Calaveras County Aye
Mariposa County aye
**Motion Passed 4-0**

**H. Agreement with Mercy Medical Transportation**

Mrs. Murdaugh stated after working closely with Mr. Morton, Mr. Cole, Rick Roesch, Vice Chairperson Menetrey, Mariposa County and public health through the negotiation process we finally have a contract signed by Rick Roesch to present to the board and is ready to be executed.

Vice Chairperson Menetrey stated 12 amendments since 2016, and we finally have a contract Mercy Medical Transportation is happy with. On page 9 of the agreement page 15 of the packet is the conditions for an extension agreement, it points to Mariposa Counties Emergency Medical Care Committee as annually approving a report, that committee here in Mariposa County has been dissolved. Should we amend that language in the contract.

Mrs. Murdaugh explained that Vice Chairperson Menetrey and Mrs. Murdaugh had known that Mariposa County Board of Supervisors were planning to dissolve that committee. There is supposed to be another committee not sure of the name or the structure. As soon as we get that information the plan is once approved by the JPA Board will be to amend that section to include that committee.

Vice Chairperson Menetrey explains this section pertains to an extension of the contract which is five years down the road. This extension is contingent upon these annual reports to the committee that was dissolved and the other hasn't been formalized yet.

Chairperson Brown Suggested until then should it be the Board of supervisors.

Vice chairperson Menetrey agrees that it is reasonable if it works for the JPA and Mountain Counties.

Mr. Cole noted if the Mariposa County Board of supervisors wants that we can add that in.

Vice Chairperson Menetrey suggested an amendment to reflect the Mariposa County Board of Supervisor. If the other medical committee is formed we could bring back an action to amend the agreement or just leave it with the Board of Supervisors.

Dr. Freeman presented to the Board the EMCC committee was just resolved within the last forty-five days. The first meeting of the new committee which has yet to be named. Is January 9, 2025 as a kickoff meeting. So, it is pending we have not seen any bylaws or what this committee is going to look like. Not sure if the Board will like that as the approving Board or not, but it is what they are replacing with their EMCC and is pending very soon.

Mr. Morton agreed with Dr. Freeman.

Chairperson Brown suggested the Board of Supervisors themselves request the advisory and that will clean up this contract.

Mr. Morton agreed with Chairperson Brown if that's ok with Mr. Cole and the language, why not ultimately we like consistency and standardization.

Mr. McNanny stated I know Mountain Counties would like to keep their county contracts consistent, this language with the EMCC was generated with Stanislaus County. Stanislaus County is no longer part of Mountain Counties. There are issues with that language because Calaveras County does not have an EMCC and neither does Mariposa County. Amador County is the only one with an EMCC and American Legion Ambulance 5 year extension was held up because of that language. I strongly suggest to get rid of that language and just got to approval by Board of Supervisors and Mountain Counties JPA Board.

Mrs. Murdaugh agreed with Mr. McNanny but I think we need to take it to the Board of Supervisors to make sure that the Board of Supervisors in each county, so we know their desire if they want the presentation to go before another Board with a recommendation to them.

Mr. McNanny noted Calaveras County renewal is up in one year and three months. The next three months the Agency needs to get a report to EMCC I don't think that is possible.

Mrs. Murdaugh confirmed with it that is not possible. That is why we need the language to be changed. Hearing from Chairperson Brown he agreed that it goes to the Board of Supervisors.

Mrs. Murdaugh agreed. And stated 1.3 is a problem and we are trying to work through it. We inherited theses contracts and we are trying to make sure everything is legal. Ther needs to be some changes.

Vice Chairperson Menetrey asked Dr. Freeman who is behind this new committee in Mariposa County.

Dr Freeman answered it is Amy Clubb from Public Health.

Vice Chairperson Menetrey questioned what we are going to do with the Mercy Medical Transport contract.

Mr. Cole suggested Vice Chairperson Menetrey it is his call because he is the supervisor of Mariposa County. Reading what I am hearing from the other Board members you all want to be deferential to how your counties would like to review these, It may just be a simple amendment in the agreement on 1.3 A we just substitute in the County Board of Supervisors for EMCC. EMCC'S are common throughout the state. Much larger Counties that have the apparatus to do this. In your Counties you may want to have your board take a more active role as apposed to sending it to a committee.

**M/S/C** (Menetrey/ Woodrow) To approve and amend 1.3 A and 1.3 B to the Board of Supervisors
Roll Call Vote:
Alpine County Aye
Amador County Aye
Calaveras County Aye
Mariposa County aye
**Motion Passed 4-0**

**I. JPA Board of Directors Meeting Calendar Year 2025**

Chairperson Brown asked how the meeting dates for the third Friday of the week for every other month Starting February 21, 2025, April 18, 2025, June 20, 2025, August 15,2025, October 17, 2025, December 19, 2025.

**Approval of JPA Board Meeting Calendar year 2025**
**M/S/C** (Woodrow/ Tofanelli) To approve the consent calendar.
Roll Call Vote:
Alpine County Aye
Amador County Aye
Calaveras County Aye
Mariposa County Aye
**Motion Passed 4-0**

**J. A/R Update**

Supervisor Tofanelli suggested moving this action item after closed session.

Chairperson Brown confirmed moving J Action item to after L Action item.

K. **Agency and County Reports**

Mr. Morton reported a big project the Agency has been working on is moving our outdated workstations to a cloud network. We will need to plan for a permanent solution regarding the certifications data base.

Supervisor Tofanelli suggested if it would be worth purchasing a generator.

Mr. Morton said there is not much space for a generator.

Supervisor Tofanelli suggested having someone come out and give some advice on where we may be able to add a generator or some solar panels with batteries

Mr. Morton stated I think if our laptop has power, we will be able to hit the network and be ok to work.

Mrs. Murdagh reported the response and transport with Alpine County and El Dorado County regarding mutual aid in Alpine County. The State EMS Authority is involved to make sure the Agency is handling this appropriately. Angela Wise from the State EMS Authority is coordinating a call with Alpine County Representatives and Mountain Counties EMS Agency and EL Dorado County EMS to discuss mutual aid agreements and how the Agency is to proceed. Dr. Freeman is involved with Kirkwood on establishing alternate care site receiving facility. Angela Wise has pushed that up the chain for approval. Calaveras County countract will expire April 14, 2026 with American legion Ambulance so the Agency is starting the reporting process to extend that contract for five years. Mariposa County contract has finally come to an agreement f the terms and conditions of the contract. The Agency is working through the process with American Legion Ambulance contract in Amador County for a five year extension.

Alpine County – reported Supervisor Woodrow would like to be included on all correspondence involving Alpine County.

Calaveras County – No Report

Mariposa County – No Report

Amador County – No Report

**L. Closed Session**

The Board entered closed session at 9:46 A.M

M. **Results of Closed Session**

The Board returned from closed session at 10:03 AM

Mr. Cole Reported the Board of Directors has authorized the filing of a lawsuit against Doctors Medical Center for Unpaid Stemi Receiving Center fees and unpaid Trauma Center fees the motion was made by Board member Tofanelli seconded by Woodrow the vote was unanimous 4-0 and the direction was to send a collection notice give the medical center a chance to pay voluntarily but to file an action no later than January 20, 2025 if no receipt, If there is no response or appropriate response.

**J. A/R Update**

Mrs. Ramirez presented to the Board the Agency has collected about 60 % of funds that was on the A/R list as of August 2024.

There was discussion about certain confirmations and outstanding balances not confirmed.

The Agency has been given directed to draft up the funds from Stanislaus County that is on the Agency's A/R list and bring it to the February 21, 2025 meeting to have it documented that those outstanding funds will be given to Stanislaus County. Follow up on the local outstanding invoices

N. **Next Scheduled Regular Meeting**

Friday, February 21, 2025, at 9:00 AM in person at Copperopolis Fire Station. A Zoom option will be offered as well.

O. **Adjournment**

Chairperson Brown adjourned the meeting at 10:16 AM.